

TOWN OF HERTFORD
EMPLOYMENT OPPORTUNITY
Street Maintenance Worker

The Town is seeking a Street Maintenance Worker for our street department. Applicants must have a valid NC driver's license. This is a full-time position with excellent medical, dental, vision, with State and 401K retirement benefits. Salary range for a maintenance worker is \$23,630.88.

A full description of the duties is available in the Municipal Building. Request an application at the Municipal Building at 114 W. Grubb Street, Hertford or www.townofhertfornc.com . Applications will be accepted until the position is filled.

An Equal Opportunity Employer.

MAINTENANCE WORKER

General Statement of Duties

Performs a variety of unskilled and semi-skilled manual labor tasks and other duties as required within the Public Works Department.

Distinguishing Features of the Class

Employees in this class perform a variety of semi-skilled and unskilled manual labor tasks in the construction, maintenance, and repair of streets, drainage systems, and other facilities. Other tasks include collecting yard waste and trash, custodial cleaning of buildings, mowing grass and picking up leaves, limbs, and trash alone or in small crews. Work also involves trimming trees and bushes to clear for traffic sight distances, pouring and smoothing asphalt, cleaning storm drains and catch basins, re-seeding construction areas, flagging traffic, erecting street signs, and assisting in minor repair of equipment and vehicles. Employees are subject to hazards in streets and maintenance work including working in both inside and outside environments, in extreme hot and cold weather, and exposure to various hazards such as noise, dusts, fumes, mists, oils, working around moving mechanical parts, vibrations, tight quarters, and narrow passage ways. Employees may also be subject to OSHA bloodborne pathogens when assisting on sewer crews. Work is performed under close supervision in accordance with specific instructions and within defined procedures. Work is reviewed while in progress and upon completion for adherence to instructions and established standards.

Duties and Responsibilities

Essential Duties and Tasks

Performs a variety of semi-skilled and unskilled tasks in maintaining and repairing Town streets, drainage systems, sidewalks, and other related facilities.
Trims trees and bushes to clear sight distances for traffic at intersections and along street rights-of-way.
Works on a crew to collect yard waste, trash, appliances, and furniture.
Hand grades streets, ditches, graves, and driveways.
Cleans storm drains and catch basins; assists with installing drainage pipes.
Operates mowers, trimmers and other landscape maintenance equipment and tools.
Cleans floors, restrooms, dusts furniture, empties trash cans, washes windows, changes light bulbs.
Sweeps streets and sidewalks with brooms and cleans with shovel.
Operates push, riding mowers, and tractors with attachments to mow various public grounds and rights-of-way.
Sets up safety cones and signs and flags traffic around construction sites.
Participates in fabricating and erecting street signs.
Drives flat bed truck to collect or transport various materials.

Additional Job Duties

Assists with rodding sewer lines and repairing water and sewer lines as needed.
Performs related duties as required.

Recruitment and Selection Guidelines

Knowledges Skills and Abilities

Some knowledge of standard practices, materials, tools, and equipment utilized in the area of assigned work.

Working knowledge of hazards and applicable safety precautions associated with assigned area of work.

Ability to operate light and medium equipment.

Ability to understand and follow oral and written instructions.

Ability to establish and maintain effective working relationships with other employees, supervisors, and the public.

Physical Requirements

Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, and repetitive motions.

Must be able to perform very heavy work exerting in excess of 100 pounds of force occasionally; and/or 50 pounds of force frequently; and/or 20 pounds constantly to move objects.

Must possess the visual acuity to distinguish details in neatness and thoroughness of work assignments and to read simple instructions.

Desirable Education and Experience

Ability to read and write and any combination of education and experience which provides the required knowledge, skills, and abilities.

Special Requirement

Possession of valid NC Driver's License.